

**LYTCHETT MATRAVERS SCHOOL**  
**PTA MEETING**  
**HELD ON TUESDAY 2 OCTOBER 2007**

**Attendees:** Sara Powell, Karen Townley, Cara Fusco, Dave Dorrell, Becci Tobias, Margrit Robinson, Georgie Essen, Sally Atkinson, James Fletcher, Cynthia Hancock, Melanie Gill, Tiffany Gallop, Helen Smithard, Sarah Day, Lisa Thompson-Purvis, Suzanne Canning, Mel Morcombe

**Apologies:** Nina John, Patsy Bower, Jenny Hillman, Rachel Lucas, Carole Robson, Ali Mullany and Claire Taylor

**Action**

**1. Welcome**

SP welcomed everyone and asked each person to provide a brief introduction including their children and any particular skills they had.

**2. Matters Arising**

The Constitution had been typed up with the amendment agreed at the AGM. There were 8 elected Officers and 27 ordinary Committee members, a total of 35 people on the Committee. **The Constitution would be signed and witnessed and sent off to the Charities Commission.**

SP/KT

The query raised regarding the annual Accounts if we did not raise over £10,000 registered charity pleased to be able to tell you that is not the case. Information from the Charities Commission and NCPTA if existing registered charity there is £100,000 limit on what we can raise. No lower limit for existing charity, if over £5,000 have to register as a charity. There is a limit of £10,000 above which we must submit annual Accounts. End of year profit no need to adjust them for any reason.

**3. New Ideas**

SP provided details of various ideas obtained from the NCPTA or other PTA's for new fundraising ideas which could be undertaken by the PTA in the next year.

Seed Project

Every child given £1 and told to increase their money. Prize for each year group for the best idea.

Sponsored Bounce

Hire a bouncy castle how many bounces in a minute. Pre-School stopped it due to health and safety. James suggest a trampoline instead of a bouncy castle. Teach do it the children in the class sponsor the teacher and the class with the most money raised get a jar of sweets or something.

Ice Skating

The cost is £400 for hire get it for up to 4 hours. If we charged £3 per child we make £170. Need about 200 children. 150 sq m. Find out details need it to be

inside. High payout for possibly little or no return or break even. Age restriction.

### Black Tie Event

GE mother had run a black tie event where a hall was hired and every person bought a food dish. Or fancy dress at the Village Hall?

### Smarties Tube

Children fill a smarties tube with money.

LTP advised that there was a cultural hub which offered fund raising possibilities through arts events and also the Princes Trust although she was unsure if we were included in the Purbeck area.

Badger Brewery Treasure Chest run by Hall & Woodhouse can be used for the community.

Try and link events to things we want to raise funds for so that parents can see what they are working towards ie adventure playground. See something tangible.

Recycling paper clothes make some money. WNS Recycling. Pursuing to achieve Echo Schools award working towards this year.

### Scarecrow Trail

Pupils work to produce scarecrows which are put around the village as a trail with trail cards. Sold through the School and people have to name as many of the Scarecrows as they can.

James would be handling the public image of the PTA and would put together a list of parents and who can do what.

#### 4. **Makro Cards**

SP asked PTA members who would like a Makro card and would find out how many the PTA could hold.

#### 5. **Planters**

There had been no progress on filling the planters outside the Reception classrooms. People had tried to do them but due to a number of things they had not been filled yet. It was agreed that a group of people would meet at 2.00 pm on Thursday afternoon to fill them. SD would contact Woodlands Nursery and Goldys to find out if they would provide soil. SP asked for a small donation for the bulbs but MG advised that she had a large number of bulbs that the PTA could have.

#### 6. **Car Boot Sale**

A car boot sale had been arranged for Saturday 6 October by Jeanette Blake the ICT Technician. Look into car boot sales around the area, come up with 2 dates. Thinks it will be busy. Cars in at noon. Come in from Reception end. Buyers from 1.00 pm. Need people to direct traffic and take money. Traffic signs. DD has some signs around the school that used to

be used for cycling proficiency. Use school fluorescent jackets. Need to notify the Police. Publicity not expensive in the local community publication. Hall and the kitchen use of the school. Do teas and coffees and bacon rolls served from the kitchen. Keep the playground gates shut. Access to the school at 11.00 am. Charge 20p for buyers entrance.

#### 7. **Tea Parties**

The Reception Tea Party was arranged for 12 October but it was decided to change this to the Year 1 Tea Party as the Reception children were still attending part time. The Year 2 Tea Party would be on 2 November. Ask parents for donations, raffle prizes. Go round to the classrooms collect what has been brought in. 3.00 pm.

On the slip for the tea party a request would be made for the Harvest Festival at the same time. The charity would be Wateraid. Available to set up and help. First thing in the morning and from 2.45 pm on for selling.

#### 8. **Christmas Fayre**

Another meeting would be held before the end of term on the Christmas Fayre planning meeting. Tackle the bulk of getting things off the ground. JF will chair the meeting.

It was difficult to tell how much was raised on the calendars last year. Ideas taken in the birth month. Companies sponsor 2 adverts per double page business card size. £25 each. Have better A3 more space. Why change? SP would liaise with the teachers to get the children to draw their pictures. MM would come up with some different templates.

CF will look into the fundmats literature to produce for the children for Christmas.

#### 9. **Future Events/Dates**

The film night would be arranged for Thursday 29 November from 5.30 pm with the film at 6.00 pm.

#### 10. **Treasurer's Report**

Balance £5,065.57 still some outstanding liabilities and cheques got lots of pound for pound to come in £900.

#### 11. **Head Teacher's Report**

Shopping list to a minimum. Adventure playground, last few years supplemented the swimming for years 1, 3 and 5. The cost of getting the children to Broadstone in a coach. Asking for a contribution for this. October black history month. It is nice to get someone in with a multi cultural background. Kofe Leo £350 for the day.

Numbers joining reception this year is quite small in comparison 83 signed up for next September for 60 places. Highest for some time. Offer for help coming to panto 415 children going 15/20 parents to help.

MUGA £72,000 grant from Football Association and £10,000 from UEFA plus multiple promises from elsewhere. Sooner rather than later work start soon.

Until met with contractor cannot discuss access. By time we come to the next meeting might be able to advise when it starts.

12. **Any Other Business**

None.

13. **Date of Next Meeting**

The Christmas Fayre planning meeting would be held on Tuesday 16 October at 7.30 pm in the Year 6 Classroom.

The date of the next meeting would be held on Monday 29 October at 7.30 pm in the Year 6 Classroom.